

Parks & Recreation Department

300 W. Ash, Rm. #100

Salina, KS 67401 (785) 309-5765 / FAX (785) 309-5769

Date of Event: _____

Copies To:

Park Dept. _____

Police Dept. _____

Other Depts. _____

Jerry Ivey Gazebo Use Permit

Person Making Request

Name:					
Address:					
Phone:	Home:		Work:		
Type of Event:			Day/Date of Event:		
Time Requested:			Actual Performance Time: Performance must end by 10pm		
Sponsor of Event:			Estimated no. of people expected:		
Contact Person During Event:			Phone:		
Will you be using Amplified Sound Equipment _____			Will additional lights be brought in: _____		
Security:	Yes: _____	No: _____	Provided By:		
Food Vendors:	Yes: _____	No: _____	Other Vendors:	Yes: _____	No: _____
If yes, what type of merchandise:					
How Many:		Location:			
Will a donation or admission fee be charged:			Yes: _____	No: _____	Amount: _____
Fencing Needed:	Yes: _____	No: _____	(User must provide. Installation will be supervised by City staff.)		
Extra Trash Cans:	Yes: _____	No: _____			
Special requests for stage or area:					

Conditions of Permit: Authorized City officials may determine inappropriate language or noise levels that may disrupt other park use or residential areas and have the authority to decrease or discontinue amplified sound. The City of Salina has the discretion to require paid staff to monitor activities during any reservation of the Jerry Ivey Gazebo. If so required, the sponsoring organization shall be charged a fee to reimburse the City for costs incurred during that time. The City of Salina requires that "No Glass Bottles" be displayed in advertisements, posters, etc., for those events where alcohol may be present. I understand this event is subject to all codes of the City of Salina and Parks & Recreation rules and regulations and that I agree to all conditions and information stated in this permit. Failure to comply may result in revocation of Gazebo Use Permit.

Signature: _____ Date: _____

To be completed by Parks & Recreation Office

Special requirements/stipulations:		
Approved by Steve Snyder, Dir.:		Date: _____